

ISSUANCE OF FENCING PERMIT

General Public

1. Fencing permit application form signed and sealed by a duly registered Architect or Civil Engineer.
2. Fencing Plan and details (blueprint) signed & sealed by a duly registered Architect or Civil Engineer.
3. Bill of Materials & Cost Estimate signed and sealed by a registered Architect or Civil Engineer, (3 copies).
4. Specifications signed and sealed by a registered Architect or Civil Engineer. (3 copies).
5. Title of property (Transfer Certificate of Title), 3 copies.
6. Lot Plan
7. Deed of sale/Lease contract/Contract to sell/Notarized consent letter, if the TCT/Tax declaration is not in the name of the owner/applicant of the structure to be applied.
8. Latest Tax Declaration and Real Property Tax Payment, 3 copies.
9. Structural design computation for fence with 3 meters in height and above.
10. Barangay clearance for fencing permit application.
11. Revised/corrected plans
12. Documents for endorsement to City Planning.
13. Clearance from City Planning.
14. Official Receipt